Terms of Use

These terms explain your use of the IJF Academy learning platform and its study and communication services. “Academy” means IJF Academy Foundation. Read them with your Student Agreement, programme’s Student Handbook and Student Enrolment and Study Regulations. Your programme’s requirements govern admission, assessment and completion; these terms do not replace them.

Your personal student account

Follow your programme’s entry and nomination requirements. Use your own personal email address, provide accurate registration details and keep your profile up to date. Complete the Student Agreement and required identity uploads using the platform guides. An account or payment alone does not confirm admission or guarantee a qualification or professional licence.

Keep login details private. Do not transfer your account or let another person study or take an assessment as you. Use the password recovery facility if needed; contact **academy@ijf.org** about incorrect account details or suspected unauthorised access.

Access and technical requirements

Your access follows your confirmed enrolment and applicable programme arrangements. Check the Handbook’s device, browser and camera guidance, and arrange the equipment, software and internet connection needed for your studies. Follow the required identity and camera instructions for assessments. You are responsible for your own equipment and connection costs.

If technology or an accessibility barrier prevents participation, contact your tutor or **academy@ijf.org** and explain the difficulty. Requests for support follow the Equality Inclusion and Reasonable Adjustments Policy while preserving essential learning outcomes and assessment standards.

Responsible participation

Follow the Code of Honour, Ethics Policy and Assessment and Academic Integrity Policy. Submit your own work, acknowledge sources and use only authorised assistance in assessments. Respectful discussion, criticism and good-faith reporting are permitted.

- Do not harass, threaten, discriminate against or exploit others, or disclose private information unlawfully.
- Do not introduce malware, disrupt the service, bypass security, collect personal information without authority or misuse another person’s account.
- Do not falsify records, impersonate others or share restricted examination material. Do not advertise, resell access or imply Academy endorsement without permission.

Learning resources and your uploads

The Academy and other rights holders retain ownership of their teaching materials, software and branding. Use the resources made available to you for your studies, including authorised downloads for offline learning. Preserve attribution. Redistribution, commercial reuse or recording requires permission unless a licence or the law permits it.

You retain your rights in your own work. The Terms of Uploading explain submission requirements, permitted use, audience and removal. These terms grant no additional rights to use your uploads for unrelated publicity or commercial purposes.

Support and your rights

Privacy and personal information

GC Academy Limited is the data controller for Academy processing. The Privacy and Data Protection Policy explains the use of personal information and your rights. Contact **academy@ijf.org** with questions. Use private routes for identity documents, health information and complaints; forums are visible to participants.

Accepting these terms, logging in or allowing camera access is not blanket consent to publicity, biometric processing or unrestricted sharing. Optional publicity requires a separate arrangement without academic disadvantage.

Fees and changes to your studies

Fees, payment and refund conditions are in your programme information and Student Agreement. The nominating National Judo Federation pays course fees by bank transfer, as required by the Handbook. Registration does not authorise undisclosed charges or automatic renewal.

To request a study break or withdraw, write to **academy@ijf.org**. Account closure alone does not notify withdrawal. The Handbook provides for a tuition-fee refund for withdrawal notified in writing before the agreed starting day. Other applicable cancellation and refund rights remain available; consult the Student Agreement and Student Protection and Continuity Policy.

Service problems and changes

Continuous, fault-free access cannot be guaranteed. Report study or assessment problems to your tutor or **academy@ijf.org**, with error details. Keep copies of submitted work. Interrupted or missed assessments follow programme rules; extensions or additional attempts are not automatic.

You should be informed of material changes affecting access, study or costs. Agreed entitlements and mandatory rights must be respected. For significant disruption or discontinued provision, the Student Protection and Continuity Policy covers records access and applicable remedies.

Restrictions and ending access

Access may be restricted under your programme's progress rules or where proportionate action is necessary for safety, security, unlawful use or a material breach. You should receive reasons where lawful and be able to explain your circumstances or challenge the decision through the Handbook procedure. A temporary protective restriction is not itself a finding of misconduct.

For account closure or records after access ends, contact **academy@ijf.org**. Closure does not automatically erase records or cancel existing rights and obligations. Retention follows the Privacy and Data Protection Policy and Terms of Uploading.

Contact and complaints

Use **Contact Us** in English with your name, country, programme and request. Select **"Complain"** or **"Appeal"** for a complaint or appeal and describe it in detail. The Head of Institution communicates the final appeal decision under the Handbook. If access is unavailable, email **academy@ijf.org**.

Each party remains responsible for its own actions and legal duties. These terms impose no unlimited indemnity and do not exclude liability or remedies that the law protects. Maltese law applies subject to mandatory protections applicable to you. You retain access to competent authorities and courts; these terms do not require sports arbitration.

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